**Application format for the positions of SPMU, O/o the Chief Engineer (Water), PHED, Assam**

**Position Applied For: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| First Name | | | | | Middle Name | | | | | | | | | | | | Last Name | | | |
|  | | | | |  | | | | | | | | | | | |  | | | |
| Date of Birth: \_ \_/\_ \_/\_ \_ \_ \_ | | | | | | | | | | Sex: | | | | | | | | | | |
| Permanent Address:  Phone:  Email: | | | | | | | | | | Present Address:  Phone:  Email: | | | | | | | | | | |
| Education Qualifications: (Please give exact titles of degrees/diplomas in original language)  Only University Equivalent: | | | | | | | | | | | | | | | | | | | | |
| Name of the Institution | | | Name of the Degree/Diploma | | | | | | From  MM/YY | | | To  MM/YY | | | | Main Course of Study | | | |
| 1. | | |  | | | | | |  | | |  | | | |  | | | |
| 2. | | |  | | | | | |  | | |  | | | |  | | | |
| List Professional Societies And Activities In Civic, Public Or International Affairs: | | | | | | | | | | | | | | | | | | | |
| List Any Significant Publications You Have Written: | | | | | | | | | | | | | | | | | | | |
| Professional Experience: **Starting with your present post, list in reverse order every employment you have had.** Use a separate block for each post. | | | | | | | | | | | | | | | | | | | |
| From | | To | | | | Salary | | Salary | | | | | Exact Title of the Post | | | | | | |
| MM/YY | | MM/YY | | | | Starting | | Final | | | | |
| Name of the Employer: | | | | | | | | | | | | | Type of Business: | | | | | | |
| Address of the Employer | | | | | | | | | | | | | Name of the Supervisor: | | | | | | |
| Email of Supervisor: | | | | | | |
| Description of Roles and Responsibilities: | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | |
| **PREVIOUS POSTS *(IN REVERSE ORDER****)* | | | | | | | | | | | | | | | | | | | |
| From | | To | | | | Salary | | Salary | | | | | Exact Title of the Post | | | | | | |
| MM/YY | | MM/YY | | | | Starting | | Final | | | | |
| Name of the Employer: | | | | | | | | | | | | | Type of Business: | | | | | | |
| Address of the Employer: | | | | | | | | | | | | | Name of the Supervisor: | | | | | | |
| Email of Supervisor: | | | | | | |
| Description of Roles and Responsibilities: | | | | | | | | | | | | | | | | | | | |
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|  | | | | | | | | | | | | | | | | | | | |
| From | | To | | | | Salary | | Salary | | | | | Exact Title of the Post | | | | | | |
| MM/YY | | MM/YY | | | | Starting | | Final | | | | |
| Name of the Employer: | | | | | | | | | | | | | Type of Business: | | | | | | |
| Address of the Employer | | | | | | | | | | | | | Name of the Supervisor: | | | | | | |
| Email of Supervisor: | | | | | | |
| Description of Roles and Responsibilities: | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | |
| Knowledge of Language: (Use ✓in the appropriate box) | | | | | | | | | | | | | | | | | | | |
| Name of Language | Read | | | | | | | Speak | | | | | | | Write | | | | |
| Proficient | | | Interim | | | Basic | Proficient | | | Interim | | | Basic | Proficient | | | Interim | Basic |
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| I certify that the statements made by me in answer to the foregoing questions are true, complete and correct to the best of my knowledge and belief. I understand that any misrepresentation or material omission made on the application form or other document requested by the Organization renders a staff member of the SPMU liable to termination or dismissal.  Date: Signature:  Name of the Applicant: | | | | | | | | | | | | | | | | | | | |
| NB:  You will be requested to supply documentary evidence which supports the statements you have made above if you are shortlisted. Do not, however, send any documentary evidence until you have been asked to do so by the Organization | | | | | | | | | | | | | | | | | | | |